

NAME : _____

OFFICE : _____

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

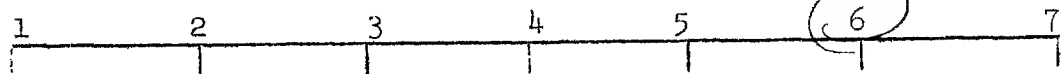
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

- A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



- B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

1. The security portion, reviewing the current aspect in relation to our own operations.
2. The program gave me a better understanding of the functions performed by various offices within DDP.

(See Reverse Side)

- C. Did you feel the session on the Administration Directorate/ Management & Advisory Group (AD/MAG) was beneficial? Why?

Yes, I am not aware of all the functions or areas of concern that the group addresses.

- D. Other Comments:

Better facilities are needed for presentation of the program. It is quite difficult to see everything on the screen and at times even the speakers.

The Office of Finance did one extremely good job on their presentation and did not inundate us with statistical information as did a couple other offices.